



Venture Richmond Broad Street Tenant Recruitment Grants Application

Application must be typed.

Venture Richmond was awarded a grant from the Virginia Department of Housing & Community Development to help recruit ten new tenants to Broad Street in Downtown Richmond. Each new tenant will get a \$10,000 grant for **moving in and opening no earlier than January 1, 2022 and no later than May 15, 2022. The program is not intended nor available for building owners.**

Submit grants electronically - Send this application form and all attachments to Venture Richmond, via email to: BroadStGrantApplication@venturerichmond.com. Please submit the application and all attachments in a **single compressed file**. Once submitted, you will receive a confirmation email. The applications will be reviewed in the order in which they are received via email; the email date and time will create the first come first served list. Any incomplete applications will be rejected and may be resubmitted; it will be recognized based on the new date and time of the email with the completed application.

Eligibility Criteria Checklist: Answer Yes/No

Eligible once the business has opened for business and moved into Broad St. space no earlier than January 1, 2022 and no later than May 15, 2022.

Verifiable 1-year minimum lease.

Lease street-level space on Broad Street between Belvidere and 5th streets.

New business to Downtown, not the relocation of existing business in the Downtown General District, as shown in red on the attached map of the district (at the end of the application).

Existing businesses in the Downtown General District, who want to open an additional location on Broad St.

Existing businesses located outside of the Downtown General District, who want to open another location on Broad Street.

Do you understand that there is only one \$10,000 grant per storefront, if a group of small businesses wanted to share space there would only be one grant available for the group?

Do you understand that you are only eligible once?

Do you understand that the grants are availability based on a first come first served basis.

Do you own any part of the building ownership entity (investor, member of LLC, owner, etc.).



Contact Information

Company Name: _____ Date: _____

New Broad St. Address: _____

City, St. & Zip: _____

Business Owners Name: _____

Mobile Phone: _____ Business Email: _____

Business Website: _____

General Information on your Business

What type of business have you opened? _____

Date of opened for business in space on Broad St.: _____

Please give a description of your business:

Regular Business Hours: _____

Why did you want to locate on Broad St.?

Is your business an existing small, women, and minority (SWaM) or immigrant-owned business? If yes, please attach your certification certificate.



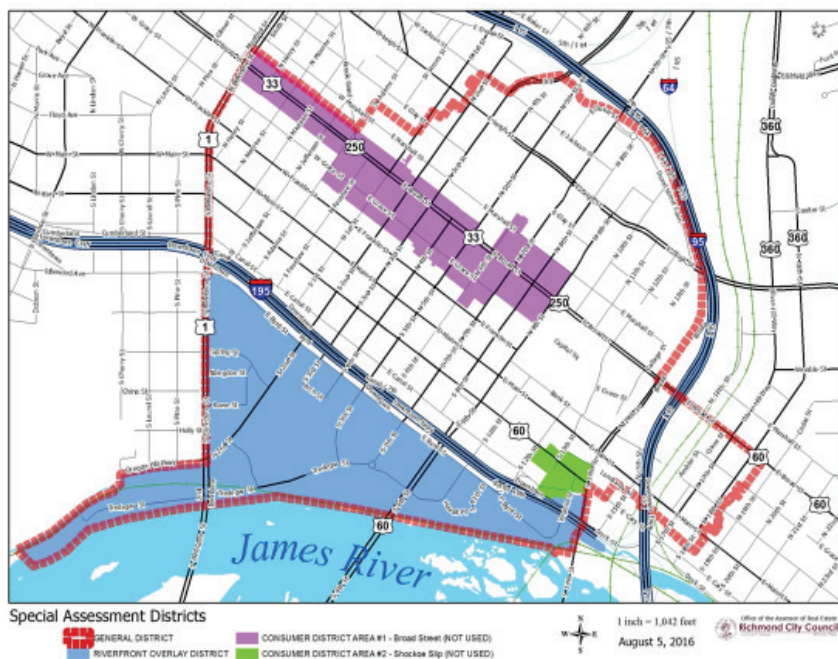
Required Attachments:

Fully Executed Lease; a minimum of 1 year

Certificate of Occupancy for your Broad St. location

Current Business License for your Broad St location

Photograph of your space opened for business interior and exterior



Undersigned hereby confirms that all of the above information provided on this application is accurate,

Signature: _____

Date _____